



Johnson County Central Dispatch E-911  
315 Hawthorne Blvd, Warrensburg, MO.  
Administration 660-422-6317 Communications 660-747-5511

### Recordings and Records Request

Date of Request: \_\_\_\_\_

Department Requesting Recording: \_\_\_\_\_

Incident Date/Time: \_\_\_\_\_

Location/Type of Incident: \_\_\_\_\_  
(Include vehicle description [if applicable], any additional identifiers to help isolate the appropriate call.)

Call for Service Number: \_\_\_\_\_

Call for Service Nature: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Recording(s) or Records requested (mark all that apply):

911 Call

Administration Line

Radio Traffic

CAD Records

Explain (multiple channels, multiple phone calls, etc...):

Form Filled out and/or Submitted to Command Staff by: \_\_\_\_\_

Requested by (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

**JCCD USE ONLY**

Completed by/Date: \_\_\_\_\_

Recording released via: Email \_\_\_\_\_ or CD \_\_\_\_\_

Signature of Unit Receiving Recording: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Person Releasing Recording: \_\_\_\_\_ Date: \_\_\_\_\_